

HR Toolkit

The ongoing Coronavirus pandemic continues to raise HR questions and challenges for employers. With recent Government updates indicating that we may not be returning to 'business as usual' for some time, at MCS Group we've made the specialist knowledge of our professional team available to our clients and the local NI business community to help with the current situation and planning for recovery.

Essential and useful HR activities you can undertake to protect your business now
If you would like to discuss in more detail, or if we can be of any help to you in preparing and implementing them into your business, please reach out to us at **Belfast@mcsgroup.jobs** or **028 90235 456**.



An example of how we can help

Key HR policies and letters

There have been many changes throughout this pandemic, through legislation and how we have adapted our workplace practices, and it's as important as ever not to overlook obligations and the benefits of good practice. We've been sharing our new and updated policies, guidance and letters to help clients communicate quickly and effectively with their teams.

For ourselves and client companies, we are:

- Identifying policies and practice that need reviewed/updated including GDPR, sickness absence, annual leave, IT, social media and furlough
- Drafting relevant policies and letters to communicate changes and providing practical tips to managers using them
- Providing an opportunity for in-house managers and HR to share ideas through access to our specialist consultants

We appreciate this is a challenging and uncertain time. Whether you have a general or specific HR query, be it navigating the furlough scheme, or you need help updating policies and practices for the 'new normal', please reach out to us.